



Paxon Hollow Middle School

2020-2021

Band & Orchestra Handbook



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Band & Orchestra Schedule of Events (2020-2021)

***all events take place at Paxon Hollow Middle School unless otherwise noted**

****dates and times subject to change and revision as needed**

Due to the situation surrounding the COVID-19 pandemic, all events listed below are suspended until further notice.

Monday, September 14	Morning Rehearsals Begin	7:15 AM	Band Room
Tuesday, September 19	Band and Orchestra Parents Meeting	7:00 PM	Band Room
*Monday, October 5	Uniform Fitting (7/8 Band Members)	3:00-8:00 PM	Auditorium
*Monday, October 12	Band Picture Night	6:30 PM	Gym
*Monday, October 12	Orchestra Picture Night	7:30 PM	Gym
*Friday, October 16	8th Grade Band @ Football Game	7:30 PM	MNHS
Tuesday, October 20	Band and Orchestra Parents Meeting	7:00 PM	Band Room
*Wednesday, November 11	Veterans Day Parade	11:00 AM	Media, PA
Tuesday, November 17	Band and Orchestra Parents Meeting	7:00 PM	Band Room
*Wednesday, December 9	Band & Orchestra Winter Concert	7:00 PM	Auditorium
Tuesday, January 19	Band and Orchestra Parents Meeting	7:00 PM	Band Room
Tuesday, February 16	Band and Orchestra Parents Meeting	7:00 PM	Band Room
Tuesday, March 16	Band and Orchestra Parents Meeting	7:00 PM	Band Room
Tuesday, April 6	Band and Orchestra Parents Meeting	7:00 PM	Band Room
Tuesday, May 4	Band and Orchestra Parents Meeting	7:00 PM	Band Room
*Saturday, May 15	Concert in the Park	5:00-9:00 PM	MNHS
Monday, May 24	Band & Orchestra Spring Concert	7:00 PM	Auditorium
*Monday, May 31	Memorial Day Parade	10:00 AM	Broomall, PA
**Friday, June 4	High Note Festival @ Dorney Park	All Day	Allentown, PA

* = mandatory event for listed students
** = tentative and subject to finalization and approval
= for select students only

Note: Music calendar is subject to additions and changes.

Marple Newtown School District
Paxon Hollow Middle School
Department of Instrumental Music

Dear Band and Orchestra Parents and Students:

I am delighted to welcome you to the Paxon Hollow Middle School Band and Orchestra program for the 2020-2021 school year. I am very excited to have such a wonderful, talented group of students. You have chosen to be apart of an organization that can offer you many opportunities for growth and provide experiences in music that you will remember for a lifetime.

This handbook is designed to introduce you to the many facets of the Paxon Hollow Middle School Music Program and to answer as many questions as possible. In an active program like this one, your cooperation helps insure a successful experience for all. Parent and community involvement and support for our program is our greatest asset.

Please take a moment to read through this handbook and familiarize yourself with its contents. In order to offer the many activities within the department, we require parental support and encouragement, both physically and financially. I hope that you will take a moment to look over this information carefully. **Please sign and return the required forms found within this handbook (pages 25-28) by Friday, October 2, 2020. Some of these forms can also be completed online (go to that form's page in this handbook, and click the link).**

We welcome any and all volunteers! If you are interested in volunteering with our program, please see page 22 for more information. We hope you will consider joining us this year!

Here is to a successful and happy year to all who love music.

Kind Regards,

Mr. Jordan Marmelstein
Director of Instrumental Music

Please Note:

I have an open-door policy regarding questions and/or concerns within the Band and Orchestra Program.

Please feel free to contact me at any time using the means below:

Name: Mr. Marmelstein, *Director of Instrumental Music*

School Address: 815 Paxon Hollow Road
Broomall, PA 19008

Voicemail: (610) 359-4200 ext. 6575

Email: jmarmelstein@mnsd.org

Websites

Paxon Hollow Middle School Website — Music Section: Weekly announcements and other important information

<http://www.mnsd.net/2/Content/38>

Schoology - Online learning management system for Marple Newtown SD

Marple Newtown School District Music Department Website

<http://tigermusic.org>

Ensembles

Band

Paxon Hollow Middle School offers two grade-level bands: Sixth Grade Band and Seventh & Eighth Grade Band. All grade-level bands are open to all middle school students who wish to pursue musical studies through performance on a band instrument. This includes all woodwind, brass, and percussion instruments. The purpose of these ensembles is to review all technical aspects learned in previous years, develop more advanced technical skills, and apply them towards band literature of a slightly more difficult level as students progress through the program.

There are two required aspects to participation in the band program: “Band Class” and “Band Rehearsal”. Band Class refers to the class that is part of a students’ course schedule. In these classes, students are typically grouped with their instrument family (woodwinds, brass, percussion). Scales, fingerings, technical skills, and vocabulary are some of the aspects covered during class time. Students receive a letter grade for assessments and other activities conducted during this time (see page 18 for more information on grading).

Band Rehearsal refers to before-school rehearsal, when the full ensemble meets to work on band literature in preparation for performances. **The full ensemble will meet once per week before school from 7:15 AM until 7:50 AM.** The weekly schedule of before-school band rehearsals is as follows:

Sixth Grade Band: Thursdays
Seventh & Eighth Grade Band: Tuesdays

***Due to the situation surrounding the COVID-19 pandemic, morning rehearsals, performances, and all other events have been suspended until further notice. Classes, however, will proceed.**

Marching Band

Marching Band is a unit of study for both the seventh and eighth grade bands. Both groups combine to learn and execute the art of marching and military drill style. The group typically participates in two parades in the surrounding area. Marching Band rehearsals will be held during 9th period over a two-to-three week period in preparation for a parade. Members of the drum line in the marching band (percussion students) will begin rehearsing during 9th period about one week before the full band begins rehearsing.

***Due to the situation surrounding the COVID-19 pandemic, morning rehearsals, performances, and all other events have been suspended until further notice. Classes, however, will proceed.**

Orchestra

Paxon Hollow Middle School offers two grade-level orchestras: Sixth Grade Orchestra and Seventh & Eighth Grade Orchestra. All grade level orchestras (also referred to as “String Orchestra”) is open to all middle school students who wish to pursue musical studies through performance on a string instrument. This includes violin, viola, cello, and string bass. The purpose of these ensembles is to review all technical aspects learned in previous years, develop more advanced technical skills, and apply them towards string literature of a slightly more difficult level as students progress through the program.

There are two required aspects to participation in the orchestra program: “Orchestra Class” and “Orchestra Rehearsal”. Orchestra Class refers to the class that is part of a students’ course schedule. Scales, fingerings, technical skills, and vocabulary are some of the aspects covered during class time. Students receive a letter grade for assessments and other activities conducted during this time (see page 18 for more information on grading).

Orchestra Rehearsal refers to before-school rehearsal, when the full ensemble meets to work on band literature in preparation for performances. **Seventh & Eighth Grade Orchestra will rehearse Fridays before school from 7:15 AM until 7:50 AM.** Sixth Grade Orchestra will not rehearse before school at this time.

***Due to the situation surrounding the COVID-19 pandemic, morning rehearsals, performances, and all other events have been suspended until further notice. Classes, however, will proceed.**

Select Ensembles

Definition:

For the purposes of participation at Paxon Hollow Middle School, a **select ensemble** is an extracurricular ensemble that consists of students who qualify for membership by audition.

The purpose of select ensembles is to enhance the musical training and education of those students deemed ready for this next step. These ensembles contain literature at a more difficult level (appropriate to the ensemble) and further cover historical and modern perspectives in music. Therefore, a student is selected to the ensemble not because he or she is “good” at his or her instrument, but rather because he or she has demonstrated the pre-requisite abilities and skills that will make participation beneficial to his or her training.

Please note that not all instruments apply to all ensembles. If you have a question about appropriate select ensembles for a specific instrument, please contact Mr. Marmelstein.

Select Ensemble Offerings for 2020-2021 School Year

Jazz Ensemble

Meets once per week (Thursdays after school). Auditions will take place in late-September or early-October. Audition materials will be announced and handed out at least two weeks before the audition. The audition will determine whether or not you will be selected for the ensemble, and it will determine your seat (Alto 1, Trombone 3, etc.). Audition materials typically include major/minor scales, a prepared selection (chosen by the director), and a possible sight-reading piece. Students may be asked to improvise as part of the audition; however, it will not count in determining if the student is selected. It will give the director the ability to map how improvisation will be taught throughout the year. Typical instruments include saxophones, trumpets, trombones, guitar, piano, bass, and drums — additional instruments have been included in the past.

The Jazz Ensemble performs for different audiences throughout the year, including school concerts, area jazz festivals, community functions, and more.

***Due to the situation surrounding the COVID-19 pandemic, the formation of a jazz band this year has been suspended until further notice.**

Attendance

Band and Orchestra

Participation in an ensemble, much like playing on a sports team, requires a constant team effort to achieve musical mastery and unity. It is imperative that all ensemble members be in attendance and on time to all group lessons, full ensemble rehearsals, and performances.

Band/Orchestra Class is held during the school day; therefore, all scheduled members (all those enrolled in Band and/or Orchestra) will be expected to be at each lesson except in the case of an excused absence from school. An unexcused absence from school on a given day will result in zero credit given for the day's assignments until a note of excusal is handed into the attendance desk (as per school policy). An unexcused absence from this class only (otherwise known as "cutting class") will result in zero credit given for the day's assignments as well as possible disciplinary action (as per school policy).

Attendance at all full ensemble rehearsals is mandatory and is part of participating in Band/Orchestra. These rehearsals will be held once per week. This rehearsal will be held before school. Additional concepts are covered during these rehearsals, so it is vital that all students are in attendance. If your child needs to miss rehearsal, please contact the director by written note, phone, or email so that the absence can be marked as excused.

Because concerts and performances are an assessment of student abilities and ensemble musicianship, attendance at all concerts and performances is mandatory and a part of the graded portion of the course. All performances are listed at the beginning of this handbook; please try to schedule appointments, vacations, and other commitments with these dates in mind. If a conflict with a performance should arise, please send in a written note of excusal, containing the reason for the missed performance, to the director. Typical examples of excused absences include, but are not limited to: medical emergency or necessity; wedding; significant religious obligation; or death/funeral in the family. All absences will be handled on a case-by-case basis. A student who is excused from a performance will be asked to complete an alternate assignment.

Participation in Band and/or Orchestra satisfies the school club requirement for Renaissance eligibility each marking period. The following circumstances will result in your child's automatic disqualification for utilizing Band or Orchestra as their activity for Renaissance credit: an unexcused absence from a performance; and/or three or more unexcused absences from full ensemble rehearsals in marking period. Continuous unexcused absences from performances and/or rehearsals may result in disqualification from attending music trips and other events or removal from the program/class.

PLEASE NOTE: Intramural practices and games/contests, sponsored by the school, ARE NOT valid excuses for absence from a rehearsal or performance

Some students choose to participate in an honors ensemble not affiliated with Marple Newtown School District. If selected for one of these ensembles, the student's performing priority remains with the school. If a conflict occurs between a school performance and an outside organization's rehearsal/performance, the student must attend the school function. Failure to attend the school performance will result in an unexcused absence and an

automatic “0” for the event grade. Select musical opportunities outside of school include, but are not limited to, membership in a corps affiliated with Drum Corps International or Drum Corps Associates, the Philadelphia Youth Orchestra, the Delaware County Youth Orchestra, Summer Stage, Philadelphia Boys Choir, Keystone Boys Choir, etc.

Jazz Ensemble

As with the concert bands and orchestra, the group functions as a team; therefore, it is vital to the ensemble's success that all members are in attendance at rehearsals and performances regularly. Members chosen to play in this ensemble are required to be at all rehearsals and performances. If a student is repeatedly absent unexcused (see pages 16-19 for examples of excused absences), the director reserves the right to remove and replace said student if deemed necessary.

Students who wish to participate in both Jazz Ensemble and after-school sports at Paxon Hollow Middle School are more than encouraged to do so. The director will make every attempt to reach out to a student's coach so that he or she can enjoy participation in both without feeling pressure from either side. Typically, if the student has a game/contest after school, he or she is to attend that event and will be automatically be excused from rehearsal. If the student has a practice, he or she will split the time that overlaps (for example: rehearsal from 3:00-4:30, practice from 3:30-5:00 - student attends rehearsal until about 4:00).

Note: Any student invited to play with one of the high school jazz ensembles is welcome to do so, but must satisfy any attendance priorities at the middle school before participating in any rehearsal or event occurring at the same time.

Lesson/Rehearsal/Performance Policies and Procedures

Be present and on time! This means in your assigned seat with your instrument out and ready to be played by one minute after the bell rings/scheduled start of rehearsal.

Percussionists – The day's rehearsal schedule will be on the board, so it will be expected that all equipment necessary for the day's rehearsal will be set up and ready for use by the time warm ups begin. If you forget to bring sticks, you may borrow a pair, but it must be returned by the end of class. Sticks or mallets not returned may result in a fine not to exceed the cost of replacing the lost sticks/mallets.

Your only focus should be the goals the ensemble is trying to achieve during that rehearsal. There is to be no talking when the conductor is on the podium (and especially when the conductor's arms are at the "ready to conduct" position"). If the conductor is off the podium, soft-volume talking is allowed unless specific assignments have been given.

Be cooperative. Even if you don't understand the motivation for a rehearsal activity, have confidence that your teacher does and execute as you are asked.

Disrespect towards the director or fellow students such as eye-rolling, pouting, talking back, or in any way questioning any instruction or direction given will not be tolerated.

Be certain your equipment is always in good working order.

Band and Orchestra members will not play on or play with the equipment of others. This practice can lead to potential damage and a general lack of respect for the property of others. If you see someone picking up an instrument or equipment that is not his or hers, remind him or her.

Destructive activity will not be tolerated, whether it be something as seemingly innocent as playing on a wall, locker, or door with drumsticks, or bumping things with horns or equipment, or something more overt as deliberately damaging equipment, throwing objects, writing on walls or leaving trash around. If you see it, stop it. If they refuse to stop, notify a director, staff member, or chaperone immediately.

Any folders and sheet music that is to remain in said folder (a.k.a. "school copies") is the property of the Paxon Hollow Middle School and Marple Newtown School District. It should be treated as if it were a district-owned instrument or percussion equipment. If a student returns a piece of sheet music and/or a permanent folder in unacceptable condition - that is, beyond normal "wear-and-tear" - he or she will be responsible for the cost of replacing the folder and/or piece(s) of sheet music. **Important note:** students are **never** to write on school copies of music in pen, marker, or highlighter, or white-out! You may only use pencil. Students may be held responsible for replacing school copies of music if any pen, marker, highlighter, or white-out marks are found.

Consumption of food and drinks other than water is not permitted in the band/orchestra room, especially during rehearsal. Please be sure to wash down any food consumed with water right before rehearsal. Food and drinks that are not water can cause extensive damage to the instruments both from continued build up (and inconsistent cleaning) and chemically.

Electronic Devices inside and outside the Classroom - Policy

According to school policy, electronic devices of any kind are STRICTLY PROHIBITED in class.

The school has adopted a Bring Your Own Device (BYOD) initiative, which allows students to bring in their own devices (laptop, smartphone, tablet) to use for assignments, projects, research, etc. when appropriate.

As policy, students are not to bring devices to class unless the director has specifically informed the class that devices will be used. Any student seen using an unauthorized device will have it confiscated, and the device will be turned over to the main office. When authorized for use, any student found to be using their device inappropriately or for matters not pertaining to classwork will be verbally warned for a first offense, followed by confiscation for a second offense.

Electronic devices are not to be brought on trips off of school campus unless otherwise stated by the director. Additionally, while social media is a platform in which students can share their memories of band and orchestra events, it can also be used as an instrument for harassment, harm, and bullying of classmates. Students should NEVER use social media in an abusive form such as those previously mentioned. If a student is caught using social media as a means of harassing, harming, or bullying another student (Paxon Hollow or otherwise), he or she will be subject to administrative referral and may be barred from participation in future events/trips or from the program as a whole.

Trip/Bus Expectations

In order for students to be able to participate in any trip, students must turn in a signed permission slip and a signed medical information form. Any student who has not turned these forms in will not be able to join the group on a trip.

All band and orchestra members are expected to follow the instructions of any teacher, staff member, or chaperone without question.

All school rules and policies are in effect at all music functions. Any student who engages in inappropriate and/or destructive behavior may be barred from attending another music event on or off campus. Any student found to have caused purposeful or negligent damage to bus/venue equipment will be held financially responsible for any consequential and necessary maintenance or repairs.

All students travel to any off-campus activity on the bus unless special arrangements have been made with the director in writing in advance. If a student wishes to ride home from an event with his or her parents (or designee), the parent must notify the director in writing in advance. The parent or designee will then sign the student out in person, at the conclusion of the event, and the

student will be removed from the bus roster. Only directors may release students, not chaperones or staff. Please be aware of this policy -- it is for your protection as well as ours.

Any injury that occurs during a music function should be reported to the director without delay.

At any band and orchestra contest, festival, trip, or other function, band/orchestra members should move from place to place in a group. Do not go off by yourself, especially after dark. To leave the site, you must have permission from the director.

For the safety of students and for ease of identification for staff and chaperones, all students are to wear their orange Tiger Music polo shirts or the designated t-shirt at all times while away from school.

Member Behavior & Image Disclosure

Participation in the band & orchestra program is a privilege for students who both enjoy music and wish to learn through performance on an instrument. With that privilege comes responsibility for your instrument, your music, yourself and your classmates. As an instrumentalist, your conduct in and around school is seen by the director, classmates, teachers, and administrators. Irresponsible behavior is a poor reflection of the band & orchestra program, and that negative image will not be tolerated. If at any time during lessons or rehearsal, you are observed breaking basic school rules or violating the expectations and procedures in this handbook, the discipline method will be as follows:

1st Offense - Verbal Warning

2nd Offense - Teacher Detention & Phone Call Home

3rd Offense - Written Referral to School Administration

As previously stated, poor behavior in school will not be tolerated. Students must remember that their actions affect everyone, one way or another. **If a student is reprimanded by the school in a way that directly affects an ensemble's image, rehearsal, and/or performance (ex: after-school detention, suspension), the director reserves the right to remove that student from solos, leadership roles, or the ensemble entirely and replace with another deserving student as necessary.**

Uniforms

Sixth Grade Band

All students will need an orange **Tiger Music polo shirt**. Students will need to purchase one — included in your dues payment. These shirts will be used for school concerts and other functions that take place off school grounds. They are a helpful visual aid for teachers and chaperones to identify Paxon Hollow Middle School students while away from school.

For all concert/performance uniforms, students are to wear **black dress style pants** (docker style or dress slacks). Students are **not** to wear black jeans, stretch pants, yoga pants, sweat pants, embellishments, etc. Underneath the black pants should be **black crew-length socks**. Ankle-length socks are not appropriate for performances.

Seventh Grade Band & Eighth Grade Band

All students will be issued a **band jacket**, which is to be worn only for concerts and parades. Students are responsible for keeping these jackets in the same condition as it was given to them. Any damage to the uniform — that was not already pre-existing — will be subject to a fine so as to cover the cost of repair. Any uniform not turned in at the end of the school year - or is missing - may result in a monetary fine to replace the uniform.

Students will need an orange **Tiger Music polo shirt**. All returning 7th and 8th graders may purchase another one if necessary. These shirts are worn for concerts and parades, and are a helpful visual aid for teachers and chaperones to identify Paxon Hollow Middle School students while away from school.

For all concert/performance uniforms, students are to wear **black dress style pants** (docker style or dress slacks). Students are **not** to wear black jeans, stretch pants, yoga pants, sweat pants, embellishments, etc. Underneath the black pants should be **black crew-length socks**. Ankle-length socks are not appropriate for performances. **For all marching events, or events that include the band jacket as part of the uniform, longer hair must be kept neatly in a ponytail. Earrings must be removed or covered by a bandaid.**

Seventh and eighth grade band students will need black **marching shoes** (to be ordered through school). For all 7th grade students (and new members in 8th grade), marching shoes are included with your dues payment. For all returning 8th graders, you may purchase another pair if necessary. These shoes will be used in parades and can be used for any concert.

Orchestra

Students will need a **plain white dress shirt** (not supplied by the school). Ladies may choose to wear a white blouse as an alternate to the plain white dress shirt.

For all concert/performance uniforms, students are to wear **black dress style pants** (docker style or dress slacks). Students are **not** to wear black jeans, stretch pants, yoga pants, sweat pants, embellishments, etc. Underneath the black pants should be **black crew-length socks**. Ankle-length socks are not appropriate for performances.

Alternatively, ladies may choose to wear a black **dress** or a black **knee-length skirt accompanied with black tights**. No variation of the latter will be accepted, and the student will not be allowed to perform if the policy is violated. Please note: these alternative options are not required.

All performers will need to wear **black dress shoes**. Black sneakers are not an acceptable shoe for performance. For maximum comfort while performing, ladies are encouraged to not wear high heels.

Method Books

To develop student musicianship and instrumental skills, we will be using a method book series to be included in the performance curriculum. To ensure that your child is able to reinforce at home the skills taught in the classroom, all students are required to own a copy of the prescribed book (included with dues payments - the director will order books and deliver to students). Neither the director nor the Band and Orchestra Parents Association is responsible for the replacement of lost or damaged method books.

Band: *Tradition of Excellence* (Pearson) — there is a book for each instrument

- **6th & 7th Grade:** Book 2
- **8th Grade:** Book 3

String Orchestra: *Essential Elements for Strings, Book 2* (Allen, Gillespie, & Hayes) - there is a book for each instrument

Grading Procedures

Band and Orchestra are unique courses at Paxon Hollow Middle School. They have curricular requirements, just as any other academic discipline, but they also have out-of-class time requirements. The level of commitment from each individual student is the driving force behind the organization and is reflected in the level of achievement reached by the individual and the program.

Grading takes place only during Band/Orchestra class - during the school day, with the exception of attendance at concerts and performances (see breakdown below). A student's marking period grade is not affected by before-school rehearsal attendance; however, multiple unexcused absences from before-school rehearsal have a negative effect on Renaissance eligibility (see page 13).

Students' grades will be determined based on the follow criteria and factors:

Breakdown of points for each marking period

- Participation: coming to class with instrument and any other necessary materials — 10%
- Concert/Performance Attendance (alternate assignment if excused) — 10%
- Rehearsal Preparedness: submission of practice logs and/or recordings — 30%
- Assessments: performance or written — 50%

Practice Logs/Recordings

Throughout the year, students may be required to submit weekly practice logs to demonstrate growth on their instrument. Students are to submit practice logs through Schoology or SmartMusic (if available)

Recordings, if required by the director, will be submitted through Schoology or SmartMusic (if available). Directions regarding the content of recordings will be posted in assignment. Any student who may need accommodations to complete the assignment are welcome to speak to the director. All recordings are kept confidential

Instruments and Responsibility

In most cases, students are responsible for supplying their own instruments for band and orchestra rehearsals and performances. **This does not mean an instrument needs to be purchased.** Especially for those in middle school ensembles, many students and parents choose to rent instruments from musical suppliers. It is recommended that a beginning instrumentalist rent their instrument from a trusted supplier.

In some cases, several instruments may be either unavailable or expensive to rent. Paxon Hollow Middle School owns a number of larger instruments to rent to students — examples include bass clarinets, tenor saxophones, baritone saxophones. **Students are welcome to rent these school-owned instruments at no rental charge, but they will be held 100% responsible for properly maintaining the instrument.** Marple Newtown School District covers the cost of general maintenance and up-keep. The student may be responsible for 100% of the repair costs should he or she neglect to care for the instrument and/or sustains moderate to severe damage to the instrument.

Depending on your child's progress and willingness to continue in instrumental music, you and your child may wish to purchase an instrument. While it is encouraged to invest in a personally-owned instrument if ready, **it is highly recommended that you and your child speak with the director beforehand to discuss which brands and models are appropriate for your child.**

Regarding storage, **all instruments are to be stored in assigned lockers/racks. No instruments are to left on the floor in the band/orchestra room or in the adjacent hallway, unless prior permission is given by the director.** Instruments stored improperly are liable to become severe safety hazards for students and staff.

Additional Supplies

In addition to your child's instrument and music, he or she will need additional supplies to both play his or her instrument effectively and to properly maintain the instrument on a daily basis. These items should be brought to every rehearsal/lesson:

Woodwinds	Brass	Percussion	Strings
Cleaning Swabs	Valve Oil	Stick Bag	Shoulder Rest
Cork Grease	Tuning Slide Grease	SD1 Drum Sticks	^ <i>violin and viola</i>
3 or more working reeds		Timpani Mallets	Rock Stop
		Yarn Marimba Mallets	^ <i>cello and bass</i>
			Bow Rosin

Band and Orchestra Parents Association (BOPS)

The Paxon Hollow Middle School Band and Orchestra Parents Association (BOPS) is a parent-run organization that both provides support for the instrumental music program and assists the director in various endeavors and activities. The organization also handles the financial end of the event and activity planning. The group also plans group and individual fundraisers to benefit both the instrumental programs and the students that participate in them.

All parents/guardians of students participating in 6th Grade Band, 7th & 8th Grade Band, 6th Grade Orchestra, 7th & 8th Grade Orchestra, and/or Color Guard are eligible to participate and vote in the organization (with payment of dues).

This organization is the best way for you to become involved in your child's music education. Your attendance at monthly meetings are highly encouraged to be up-to-date and involved in the planning and decision-making that takes place. Meetings are usually held on the last Tuesday of each month at 7:00 PM in the band room. Please check the calendar for the updated BOPS meeting schedule.

BOPS Financial Commitments

Due to the situation surrounding the COVID-19 pandemic, all financial obligations have been suspended until further notice.

The following are the financial commitments required for your child to participate in the band and orchestra program. Fees serve two purposes: 1) help fund the various activities in which the band and orchestra programs participate; and 2) help provide your child with the necessary apparel and equipment needed for participation in the program. **Please note, these fees are in addition to the Marple Newtown School District activity fee (see page 27).**

Yearly Fee for **Band** Students — **\$60.00**

For each additional child in Band: \$30.00

Examples: Two children in band = \$90.00 total payment

Three children in band = \$120.00 total payment

Yearly Fee for **Orchestra** Students — **\$40.00**

For each additional child in Orchestra: \$20.00

Examples: Two children in orchestra = \$60.00 total payment

Three children in orchestra = \$80.00 total payment

Combined Examples: One child in band and one child in orchestra = \$100.00 total payment (60 + 40)

Two children in band and one child in orchestra = \$130.00 total payment (60 + 30 + 40)

One child in band and two children in orchestra = \$120 (60 + 40 + 20)

Spring Trip — ~\$82.00 (2019-2020 cost **for reference only**. Actual cost for 2020-2021 TBD)

Please note, unless prior contact is made, BOPs reserves the right to draw funds from the student's fundraising account to satisfy any outstanding dues payments

Payment Methods

When making payments for the above financial commitments, there are several convenient options available. Accepted methods of payment include:

Personal Check or Money Order
(made out to "Paxon Hollow BOPS")

Cash
(in an envelope clearly stating student's name and item being paid for)

Volunteerism and Chaperones

The Paxon Hollow Middle School Band and Orchestra program is very fortunate to have a large number of parents who are willing to volunteer their time in support of the many activities and functions in which the program participates.

We are very appreciative of this support and welcome you to volunteer or chaperone one or more of these events.

Recent changes in Pennsylvania state law and Marple Newtown School District policy require that all chaperones submit a volunteer application, volunteer affidavit, and a series of background checks and clearances. Those forms can be found on the Marple Newtown School District Website in the Human Resources section.

Link to MNSD Human Resources Webpage: <https://www.mnsd.net/administration/18>

Link to MNSD Volunteer Packet & Forms: <https://www.mnsd.net/docs/userfiles/645/my%20files/volunteer%20packet%205.18.pdf?id=9460>

Weekly Ensemble Rehearsal Schedule 2020-2021

Morning Rehearsals are held from 7:15 AM until 7:50 AM

Afternoon Rehearsals end at a regular time to be determined by the teacher

		Monday	Tuesday	Wednesday	Thursday	Friday
Hrin	AM		6th Grade Chorus		7th & 8th Grade Chorus	
	PM	Tiger Tones		Tiger Tones		
Marmelstein	AM		7th & 8th Grade Band		6th Grade Band	7th & 8th Grade Orchestra
	PM				Jazz Ensemble	

FORMS

Student Information Form

Please complete this form and turn in to Mr. Marmelstein. Alternatively, you may complete this form online: <https://forms.gle/qRpVfW4zUPzaf31r8>

Student Information

First Name:_____ Last Name:_____

Student ID:_____ Date of Birth (*Optional*):_____

Street Address:_____

City/Town & State:_____ Zip Code:_____

Home Phone:_____ Student Email (*Optional*):_____

Grade:_____ Instrument(s):_____

Shirt Size (Adult Size):_____ Shoe Size:_____

Personal Instrument Brand and Serial Number:_____

Parent/Guardian Information

Adult's Full Name:_____ Adult's Email:_____

Relation to Student:_____

Home Phone:_____ Cell Phone:_____

Adult's Full Name:_____ Adult's Email:_____

Relation to Student:_____

Home Phone:_____ Cell Phone:_____

BOPS Financial Dues Form

The following are the financial commitments required for your child to participate in the band and orchestra program. Fees serve two purposes: 1) help fund the various activities in which the band and orchestra programs participate; and 2) help provide your child with the necessary apparel and equipment needed for participation in the program. **Please note, these fees are in addition to the Marple Newtown School District activity fee (see page 27).**

Yearly Fee for **Band** Students — **\$60.00**

For each additional child in Band: \$30.00

Examples: Two children in band = \$90.00 total payment

Three children in band = \$120.00 total payment

Yearly Fee for **Orchestra** Students — **\$40.00**

For each additional child in Orchestra: \$20.00

Examples: Two children in orchestra = \$60.00 total payment

Three children in orchestra = \$80.00 total payment

Combined Examples: One child in band and one child in orchestra = \$100.00 total payment (\$60 + \$40)

Two children in band and one child in orchestra = \$130.00 total payment (\$60 + \$30 + \$40)

One child in band and two children in orchestra = \$120 (\$60 + \$40 + \$20)

Please note, unless prior contact is made, BOPs reserves the right to draw funds from the student's fundraising account to satisfy any outstanding dues payments

Please detach and return bottom portion of this form

Student Name: _____

Grade: _____

Circle one: BAND (1st child \$60...2nd and up: add \$30 each)

ORCHESTRA (1st child \$40...2nd and up: add \$20 each)

Total: \$ _____

Please indicate payment method: **Cash** **Check #** _____ **Online**

Please make checks payable to: Paxon Hollow MS BOPS

Thank you for your support!

Marple Newtown School District Extracurricular Activity Fee

Marple Newtown High School
120 Media Line Road
Newtown Square, PA 19073
Athletic Office: 610-359-4232
Chris Glicking, Athletic Director grades 6-12
cglicking@mnsd.org

Paxon Hollow Middle School
815 Paxon Hollow Road
Broomall, PA 19008
Athletic Office: 610-359-4337
Julie Rufo, Assistant Athletic Director grades 6-12
jrufu@mnsd.org

The established Activity Fee for this school year is \$75.00. This once a year fee entitles the student to participate in multiple activities. There is a maximum fee of \$150 per family from grades 6-12. If you have children at both the HS and MS, please send payment to the HS Athletic office.

Activities that will be assessed fees include all interscholastic school sports; band, chorus and orchestra; all students involved in the production of school plays and musicals; speech team; debate team; HI-Q; forensics team; mock trial, math club.

The fee is to be paid by the following dates: **Yearly Activities by September 27th**

Seasonal Activities:

Fall sports/activities - **due first day of practice**

Winter sports/ Activities - **due first day of practice**

Spring sports/Activities - **due first day of practice**

Please note *** If the activity fee is not paid/waiver is not turned in, the student may not participate/try out for that activity or sport.

Please complete this form for the 1st activity of participation with all information requested and submit to the athletic office along with payment made out to Marple Newtown School District.

Name of Student: _____ Grade: _____

Name of Siblings: _____ Grades(s) _____

Telephone: _____

On the line below, please list all activities you anticipate your child will be involved in this year.

I have reviewed the "Activity Fee Program" and understand that the fee I am paying does not guarantee playing time or control over any conditions of the team or program, and is not refundable. In addition, I understand that the fee will not be refunded or pro-rated for a student who becomes injured or ineligible during the season, when a student is removed from a team for academic or disciplinary reasons, when cancelled contests cannot be rescheduled, or when a full allotment of games cannot be scheduled. In addition, I understand that the number of scheduled contests may vary from level to level and from school to school. I also understand that paying the fee does not alter the Student Policies of the Marple Newtown School District, the Athletic Code of Conduct, the regulations of the Pennsylvania Interscholastic Athletic Association, and individual team rules.

SIGNATURE OF STUDENT _____ SIGNATURE OF PARENT/ GUARDIAN _____

DATE: _____ PARENT/GUARDIAN PRINT NAME HERE: _____

IF FEES ARE NOT PAID BY THE DATES LISTED ABOVE, STUDENTS WILL BE REMOVED FROM THEIR ACTIVITIES UNTIL PAYMENT IS RENDERED.

Parent and Student Agreement Form

Please complete and return this form to the director by Friday, October 2, 2020. Alternatively, you may fill out the form using the link below to submit your agreement form:

<http://goo.gl/forms/dyZwPtWHhJ>

I have read, and I understand all content that is set forth in this document. I agree to abide by and monitor the following of all policies, procedures, rules, and expectations in this document.

In addition, I understand the role I (parent and student) play in following this band handbook.

I agree to the student contract that my child has signed/will sign.

Please return this form by Friday, October 2, 2020.

Student Name

Grade

Student Signature

Parent Signature

Date

Director Signature